

**C I R C U L A R**

No.A/Licence Fee/2024.

Dated: 03.12.2024.

Sub: - Factories Act, 1948 and Telangana Factories Rules 1950 - **Annual Licence Fee for the year -2025** and other online services of Factories Department - Regarding.

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Your attention is invited to **Section 6 and Rule 6 (1) & (3)** of the Factories Act, 1948 and Rules made there under, you are requested to pay the annual licence fee for the **year -2025** on or before **31-12-2024**. The requisite amount shall be paid through **Online only (offline Challans cannot be accepted)** by registering in the Factories Department portal i.e., **tgfactories.cgg.gov.in** by the following Procedure.

**(Users registered in the portal shall make payment by entering the user ID and password already created by them. Please do not create multiple logins for the same factory)**

- 1) Open the website by using Mozilla firefox browser.
- 2) Create user id and password by giving details of your factory by clicking new user registration under login.
- 3) On successful registration, login as registered user.
- 4) Click services.
- 5) Select payment of annual licence fee.
- 6) Click to proceed.
- 7) Enter Registration Number of your factory in the form.
- 8) Select number of years for which you choose to pay the licence fee at a time.
- 9) Preview and continue.
- 10) Click the declaration and submit application.
- 11) Proceed to online payment through net banking.

***Annual Licence fee for the year 2025 shall be paid to avoid interest burden, penal action and also cancellation of licence. Further you are informed that the following services are made available in the above Website.***

- 1) Application for Factory plan approval (Revisions and Extensions).
- 2) Registration and Grant of Licence (Through TSIPass Portal).
- 3) Self-Certification.
- 4) Amendment of licence.
- 5) Transfer of licence.
- 6) Annual Returns.
- 7) Payment of Annual Licence Fee.

**The Annual Returns shall be submitted online on or before 31.01.2025 without fail.**

  
**(Y. GANGADHAR REDDY)**  
i/c. Inspector of Factories,  
Siddipet, Siddipet District.

**Contact Cell Numbers**

**Dr. Y. Gangadhar Reddy, i/c. Inspector of Factories, Cell No. 9440473285, 8639473484**

For technical support contact: 8333923732, 8333923735

**SCHEDULE**

Maximum number of persons to be employed on any day during the year

Quantity of Max H.P./K.W Installed	9	20	50	100	150	250	500	1000	1500	2000	3000	5000	10000	above 10000
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Amount of Annual Licence fee to be paid in Rupees														
Nil	400	1000	1800	3600	4800	9600	12000	18000	24000	30000	36000	42000	51000	63000
20/15	1000	1800	3600	4800	9600	12000	18000	24000	30000	36000	42000	51000	63000	72000
50/37	1500	3600	4800	9600	12000	18000	24000	30000	36000	42000	51000	63000	72000	81000
100/75	3000	4800	9600	12000	18000	24000	30000	36000	42000	51000	63000	72000	81000	90000
150/112	4000	9600	12000	18000	24000	30000	36000	42000	51000	63000	72000	81000	90000	105000
250/186	5000	12000	18000	24000	30000	36000	42000	51000	63000	72000	81000	90000	105000	120000
500/373	6000	18000	24000	30000	36000	42000	51000	63000	72000	81000	90000	105000	120000	135000
1000/746	8000	24000	30000	36000	42000	51000	63000	72000	81000	90000	105000	120000	135000	150000
1500/1119	0	30000	36000	42000	51000	63000	72000	81000	90000	105000	120000	135000	150000	165000
2000/1492	0	36000	42000	51000	63000	72000	81000	90000	105000	120000	135000	150000	165000	195000
3000/2238	0	42000	51000	63000	72000	81000	90000	105000	120000	135000	150000	165000	195000	250000
5000/3730	0	51000	63000	72000	81000	90000	105000	120000	135000	150000	165000	195000	250000	325000
10000/7460	0	63000	72000	81000	90000	105000	120000	135000	150000	165000	195000	250000	325000	400000
Above 10000	0	72000	81000	90000	105000	120000	135000	150000	165000	195000	250000	325000	400000	500000

TELANGANA GAZETTE EXTRAORDINARY

**On Indian Govt. Service Only**

**BOOK POST**

To,  
The Occupier,

**From:**  
Office of the  
Inspector of factories,  
Siddipet, Siddipet District  
Q.No:1001, Beside BHEL Bus Depot,  
Ramachandrapuram, Post Patancheru,  
Sangareddy Dist, Pin-502319.